**INFORME DE SEGUIMIENTO/FINAL DE PROYECTO DE ACCIÓN HUMANITARIA/EMERGENCIA**

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| **1.- DATOS GENERALES DEL PROYECTO** |

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| **Nº EXPEDIENTE:** |       |

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| **IDENTIFICACIÓN DEL PROYECTO**  |
| **ENTIDAD** |
|       |
| **NOMBRE DEL PROYECTO** |
|       |
| **PAÍS** |
|       |
| **BREVE DESCRIPCIÓN DEL PROYECTO** |
|       |
|  |
| **PRESUPUESTO TOTAL DEL PROYECTO EN EUROS** |       |  |
|  |
| **IMPORTE SUBVENCIONADO POR LA JUNTA DE COMUNIDADES DE C-LM** |       |  |
|  |
| **PERIODO CUBIERTO CON ESTE INFORME** |
|  |
| DE (fecha de inicio del proyecto) |       |  |
|  |
| A (fecha de mitad de periodo de ejecución o de fin de proyecto, según corresponda) |       |  |
|  |
| **RESUMEN DE LA SITUACIÓN DEL PROYECTO:**  |
|  |
| Fecha de recepción de la subvención de la JCCM  |       |  |
|  |
| Fecha real de inicio: |       | Fecha de finalización: |       |  |
|  |
| Plazo de ejecución aprobado: |       |  |
|  |
| Si difieren, explicar los motivos:      |
|  |
| Grado de consumo presupuestario (% sobre el total del importe de la subvención concedida por la JCCM):      |
|  |
| El desarrollo del proyecto ¿permitirá (o ha permitido) alcanzar los objetivos específicos previstos?:      |
|  |
| **PRESENTACIÓN DE INFORMES.** |
|  |
| [ ]  | INFORME DE SEGUIMIENTO: | Periodo: | Fecha prevista de entrega:  |       |  |
|  |  |       | Fecha real de entrega:  |       |  |
|  |
| Causa de demora en la presentación:      |
|  |
| [ ]  | INFORME FINAL:  | Periodo: | Fecha prevista de entrega:  |       |  |
|  |  |       | Fecha real de entrega:  |       |  |
|  |
| Causa de demora en la presentación:      |
|  |
| **MODIFICACIONES SUSTANCIALES DEL PROYECTO.**  |
|  |
| 1ª MODIFICACIÓN (recoger breve resumen de las causas) |
|       |
| FECHA DE SOLICITUD:       |
| FECHA Y SENTIDO DE LA RESPUESTA:       |
| 2ª MODIFICACIÓN (recoger breve resumen de las causas) |
|       |
| FECHA DE SOLICITUD:       |
| FECHA Y SENTIDO DE LA RESPUESTA:       |
|  |
| 3ª MODIFICACIÓN (recoger breve resumen de las causas) |
|       |
| FECHA DE SOLICITUD:        |
| FECHA Y SENTIDO DE LA RESPUESTA:       |
|  |
| 4ª MODIFICACIÓN (recoger breve resumen de las causas) |
|       |
| FECHA DE SOLICITUD:       |
| FECHA Y SENTIDO DE LA RESPUESTA:       |
|  |
| 5ª MODIFICACIÓN (recoger breve resumen de las causas)  |
|       |
| FECHA DE SOLICITUD:       |
| FECHA Y SENTIDO DE LA RESPUESTA:       |
|  |
| OTRAS MODIFICACIONES NO SUSTANCIALES: |
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| **2.- EJECUCIÓN DEL PROYECTO** |

| RESULTADOS ESPERADOS | RESULTADOS OBTENIDOS |
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| **ACTIVIDADES Y CRONOGRAMA DE EJECUCIÓN**  |

| **ACTIVIDADES** | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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| **3.- ANÁLISIS TÉCNICO DEL PROYECTO** |

**A.- CUMPLIMENTAR TANTO EN INFORMES FINALES COMO DE SEGUIMIENTO**

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| sobre los objetivos específicos |
|       |

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| --- |
| sobre los resultados esperados |
|       |

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| --- |
| sobre las actividades. especificar si hay variaciones en el cronograma  |
|       |

|  |
| --- |
| sobre la ejecución presupuestaria. importe euros. grado de ejecución |
|       |

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| --- |
| relaciones con la contraparte o socio local |
|       |

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| actitud, por parte de la población destinataria, hacia el proyecto. partipación, implicacion y motivación |
|       |

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| --- |
| otras valoraciones |
|       |

**B.- CUMPLIMENTAR EN INFORMES FINALES**

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| --- |
| cumplimiento de los principios de humanidad. independencia, imparcialidad, neutralidad y universalidad |
|       |

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| aplicación del enfoque basado en derechos humanos |
|       |

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| aplicación del enfoque basado en derechos de la infancia |
|       |

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| aplicación del enfoque de género |
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| aplicación del enfoque de sostenibilidad medioambiental |
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| aplicación del enfoque vard |
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| cierre y transferencia del proyecto |
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| otras valoraciones |
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| **4- SEGUIMIENTO ECONÓMICO** |

CUADRO 1. TRANFERENCIAS Y OPERACIONES DE CAMBIO

SISTEMA DE APLICACIÓN DE LOS TIPOS DE CAMBIO DE MONEDA:

Cambio medio ponderado [ ]

Método FIFO [ ]

CUADRO 1a. RESUMEN CAMBIARIO DE LOS FONDOS TRANSFERIDOS AL PROYECTO.

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| --- | --- | --- | --- | --- | --- |
| Cuenta de origen | Fecha de la transferencia | (a) Importe enviado en euros | Gastos bancarios en España | (b) Dólares recibidos(cumplimentar solo si se ha cambiado a dólares) | (c) T/C obtenido |
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| **TOTAL** |  | **(a)** |  | **(b)** | **(c)** |

CUADRO 1b.RESUMEN CAMBIARIO DE LOS FONDOS RECIBIDOS EN EL PAÍS DESTINATARIO.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Cuenta destino | Dólares recibidos (cumplimentar sólo si los fondos se reciben en dólares) | (d) Dólares cambiados a moneda local | Fecha del cambio | (e) Importe obtenido en moneda local | (f) T/C obtenido (local/dólares) | (g) T/C obtenido (euro/local) |
|       |       |       |       |       |       |       |
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|       |       |       |       |       |       |       |
|       |       |       |       |       |       |       |
|       |       |       |       |       |       |       |
| **TOTAL** |  | **(d)** |  | **(e)** | **(f)** | **(g)** |

CUADRO 2.

SEGUIMIENTO ECONOMICO PARCIAL. Desde:       hasta:

INFORME FINAL. Desde:       hasta:

|  |  |  |  |
| --- | --- | --- | --- |
| PARTIDAS | IMPORTE SUBV. CONCEDIDA (En euros) | INFORME SEGUIMIENTO.- GASTOS REALIZADOS. | INFORME FINAL.-GASTOS REALIZADOS |
| EN ESPAÑA (Euros) | EN EL PAIS DE EJECUCIÓN | TOTAL EUROS | EN ESPAÑA (Euros) | EN EL PAIS DE EJECUCIÓN | TOTAL EUROS |
| MONEDA INTERMEDIA | MONEDA LOCAL | MONEDA INTERMEDIA | MONEDA LOCAL |
| COSTES DIRECTOS |  |  |  |  |  |  |  |  |  |
| 1 Rehabilitación de inmuebles |       |       |       |       |       |       |       |       |       |
| 2 Equipos, materiales y suministros |       |       |       |       |       |       |       |       |       |
| 3 Arrendamientos |       |       |       |       |       |       |       |       |       |
| 4 Personal local |       |       |       |       |       |       |       |       |       |
| 5 Personal expatriado |       |       |       |       |       |       |       |       |       |
| 6 Servicios técnicos y profesionales |       |       |       |       |       |       |       |       |       |
| 7 Funcionamiento en terreno |       |       |       |       |       |       |       |       |       |
| 8 Viajes, alojamientos y dietas |       |       |       |       |       |       |       |       |       |
| 9 Evaluación interna |       |       |       |       |       |       |       |       |       |
| 10 Evaluación externa |       |       |       |       |       |       |       |       |       |
| 11 Imprevistos |       |       |       |       |       |       |       |       |       |
| **TOTAL COSTES DIRECTOS** |  |  |  |  |  |  |  |  |  |
| COSTES INDIRECTOS |  |  |  |  |  |  |  |  |  |
| **TOTAL COSTES INDIRECTOS** |  |  |  |  |  |  |  |  |  |
| **TOTAL GENERAL EN EUROS (Costes Directos +Costes Indirectos)** |  |  |  |  |  |  |  |  |  |

CUADRO 3. RESUMEN DEL ESTADO DE LOS FONDOS. Desde:       hasta:

|  |  |  |  |
| --- | --- | --- | --- |
| DENOMINACIÓN MONEDA | EUROS | DÓLARES | MONEDA LOCAL |
| Subvención recibida |       |  |  |
| Importe enviado en euros | (a)       |  |  |
| Dólares recibidos(cumplimentar solo si se ha cambiado a dólares) |  | (b)       |  |
| Dólares cambiados a moneda local |  | (d)       |  |
|  Importe obtenido en moneda local |  |  | (e)       |
| (-) PAGOS EFECTUADOS EN:  |  |  |  |
| Desde       hasta       |       |       |       |
| Desde       hasta       |       |       |       |
| TOTAL PAGOS HASTA EL PRESENTE (\*) |       |       |       |
| (+) SALDO CORRIENTE |       |       |       |
| Tipo de cambio aplicable (\*\*) |  | (c)      | (g)      |
| SALDO EUROS EQUIVALENTES |       |       |       |
| Intereses bancarios generados:  |       |       |       |
| TOTAL SALDO CORRIENTE +INTERESES |       |       |       |

Los intereses han de ser reinvertidos en los Costes Directos del proyecto y dentro del plazo de ejecución aprobado.

(\*) No podrán imputarse a la subvención concedida por la Consejería gastos de la/s contraparte/s local/es superiores a los fondos trasferidos por la entidad beneficiaria.

(\*\*) Para la valoración en euros de los gastos se aplicará el sistema de tipo de cambio recogido el el Formulario de solicitud.

CUADRO 4. RESUMEN DE COFINANCIACIÓN DEL PROYECTO.

|  |  |  |
| --- | --- | --- |
| NOMBRE COFINANCIADOR | APORTACIONES | % de participación sobre presupuesto total del proyecto |
| CONSEJERIA DE BIENESTAR SOCIAL |       € |       % |
| ENTIDAD SOLICITANTE |       € |       % |
| CONTRAPARTE LOCAL |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
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| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| OTROS ESPECIFICAR       |       € |       % |
| **COFINANCIACIÓN TOTAL** | **€** | **%** |

La persona que ostenta la representación legal de la entidad o dispone de poderes bastantes para la presentación del presente informe declara que las aportaciones descritas en el cuadro anterior se corresponden con las realmente recibidas para la cofinanciación del proyecto.